

## CHEPTO Meeting Minutes, September 3rd, 2019

### Welcome & Self Introductions

Thanks everyone for coming out tonight! Everyone in attendance introduced themselves.

### Principals' Report

Dr. Fauser could not attend, but Carrie Budman gave her report.

- Thanks for the funding that goes toward teacher support for classrooms.
- Back to School night was a success, and great to ease the students minds about heading back to class. 238 students attended!
- PBIS Lion Pride Assembly (school wide behavioral incentives program) was today – it was a hit with human hungry hungry hippo and minute to win it games!
- Golden ticket program introduced today – one for each grade level. Check out the progress on the Lion mural!
- Our resource officer will be meeting with students tomorrow during an assembly about safety for walking and biking to school.
- Speed bumps were installed outside in the parking lot area this summer, to make it safer for students. Remember to stay to the right during drop off and pick up! Use the middle only when it is backed up to 21<sup>st</sup> Street.
- Sept 19<sup>th</sup> – 2 hour delay for staff development meetings.
- Looking for STEAM day Oct 18<sup>th</sup> Volunteers! We will take every parent volunteer we can get - contact your child's teacher if you can help out. It would be about an hour long commitment.
- Run Club starts tomorrow! Mr. Jutkus, Mr. Jones, and Ms. Budman are all coaches. They will be working towards a 5K at the end! We are looking for parent volunteers, even if you're not a runner.

Mrs. Czarnecki could not attend, but Tara Russell gave her report.

- Thanks for the funds to provide teacher support for their classrooms.
- Just sent home science explorers flyers – space is limited and starts Sept 18<sup>th</sup>. Kim Dunlap, a teacher at Hoover, is going to be working with the program. Several sessions will be offered throughout the year.
- Don't forget your dismissal sign when picking up your child!
- If you are in the car rider line, please stay in the car – staff will assist kids with car seats and seat belts.
- PBIS updates: Think LION pride! Students have been reviewing school wide expectations – 1<sup>st</sup> assembly was last week. 2500 tickets is the first goal... and students will be picked to help duct tape Mrs. Czarnecki to the wall!!
- Our Fun Run is scheduled for Fri. Oct 11<sup>th</sup>. More info on volunteers and the cheering section will be coming home.

- Back to School night was a success – thanks for coming out. Its great for students to find their room, meet a teacher, and just get used to the school again.

### **Treasurer's Report**

- See attached
- Recent payments: skating parties, DJ for fall fest, new teacher flags, teacher reimbursements, etc
- Budget is also attached.

### **President's Report**

- **Introduction to CHEPTO:** The Camp Hill Elementary Parent Teacher Organization (CHEPTO) is a separate entity from the school district.
  - We work with Mrs. Czarnecki and Dr. Fauser to raise money for things that the school district can not pay for.
  - We raise money through fundraisers like the Fall Family Fun Fest coming up in September, May Fair, and the Annual Appeal.
  - This year we were able to provide each teacher with a \$75 allowance to help defer the cost of classroom supplies.
  - A future project: the playground at Hoover is projected to be \$70,000, and the school district is looking for CHEPTO for help with that cost.
  - We assist with paying for buses for ALL field trips, elementary musical (this year: Frozen, Jr.), snacks for the Fun Run at Hoover, teacher conference dinners, muffins for PSSA testing, and so much more!!
  - Follow us on Facebook!! Search for "Camp Hill Elementary PTO"
  - We have an online directory on our website.
- **Annual Appeal:** This is the second year that CHEPTO is collecting money through an appeal instead of fundraisers like coupon books or chocolate, which we have sold in the past. All proceeds (minus Square fees) go to CHEPTO to help fund field trips, school assemblies, the elementary musical, fun day, field day, dinner for teachers during conferences and so much more.
  - Our goal for this year is \$6,000. We have raised \$1,500 so far. When you make your donation, please make sure you receive a confirmation email to ensure the process is complete. Please share this post to help get the word out.  
<https://chepto.wufoo.com/forms/m1bmjz5a1bns4ak/>
- **AmazonSmile:** Another way CHEPTO raises funds is through AmazonSmile.
  - If you're an Amazon shopper, please consider shopping at AmazonSmile and select CHEPTO as your charity (0.5% of the purchase price will be donated to CHEPTO).  
[https://smile.amazon.com/ref=smi\\_ext\\_ch\\_47?encoding=UTF8&ein=47-5005339&ref=smi\\_chpf\\_redirect&ref=smi\\_ext\\_ch\\_47-5005339\\_cl](https://smile.amazon.com/ref=smi_ext_ch_47?encoding=UTF8&ein=47-5005339&ref=smi_chpf_redirect&ref=smi_ext_ch_47-5005339_cl)

- **Box Tops:** Box Tops are changing to fit today's families.
  - The new Box Tops mobile app scans your store receipt, finds participating products and instantly adds Box Tops to our school's earnings online.  
IMPORTANT: CHEPTO is registered as Hoover Elementary, whether you have a child at Eisenhower or Hoover. Both schools are under the one school and we share the funds as we are one PTO. So far from last year we raised \$600.00 from the box top program. (we have another check coming!)
  
- **Giant A+ Rewards:** You must update your choice each year at <http://giantfoodstores.com/aplus/register-card/>
  - You can use school ID's as Eisenhower 25907 and/or Hoover 20800, or look up by Camp Hill, PA. Last year we were able to raise \$4,039.00 from the Giant A+ bonus rewards program.
  
- **PTO reps:** We are still looking for PTO reps for most classes.
  - Please reach out to your child's teacher to see if your class needs one. PTO reps attend PTO meetings and act as a liaison to the parents in his or her child's class.
  
- **Yearbook:** We are looking for 1-2 parents from each school that are interested in taking pictures at events for the yearbook. Our new yearbook coordinator is Mattie Robinson.
  
- **Fall Family Fun Fest - September 21!!**
  - This is a family event – not a drop off event.
  - Flyer: we will be sending home a flyer in the next few days with more information about presale tickets.
  - Games, face painting, DJ and dancing and a bounce house will be included in the admission cost for this year's fun fest. Tickets will be needed for additional activities, including the photo booth, concessions, and the raffle. \$15 for family ticket (pre-sale), \$20 at the door.
  - Food truck: working to confirm the food tomorrow!!
  - Games - we are looking for games to set up in the gym (gaga, giant jenga etc). Let me know if you have any we can borrow.
  - Sign-up to volunteer: <https://chepto.ptoffice.com/signup/>
    - One hour time slots during the event, plus set up and break down
  - Coordinators:
    - We are still looking for TWO (2) **Volunteer coordinators** (making sure volunteers know what they are doing, that all activities are covered, that volunteers know where to go).
    - **Sponsor coordinator:** Laura Campbell is our coordinator this year. Please email her if you are interested in being a sponsor

- Raffle:
  - Raffle could be baked goods and other items.
  - Consider having the class baskets for Fall Fest, just like at May Fair.
  - Can we offer tax exemptions for folks to donate?
  - Can we collect cash/donations to supplement the raffle?
  - Check with Sarah Fanus to see if there is extra Camp Hill gear to include in the raffle.
  
- **Scholastic Book Fair**
  - We are looking for a **coordinator** to work with Scholastic.
  - Dates to be determined (we talked to the principals about tying it into the end of Nov. during conferences?)
  - We will be setting up a book fair at each school. Look for more information in the next few weeks.

#### Upcoming events:

- **Fall Fest** - September 21st, 6:00 - 8:00 pm Eisenhower elementary (**we are looking for volunteers!**)
- **Skating Party** - November 2nd, 4:30 - 7:00 pm Fountainblu Skating Arena (Admission is paid for. Roller skates, rollerblades and skate mates are an additional fee.) **\*\*there will be three skating parties this year!\*\***
- **Teacher Conferences:** Planning dinner and dessert donations. We will be sending out a sign-up to help with set-up and clean-up for teacher dinners.

#### Update on the Earl Besch Project

- The Earl Besch Project was started in honor of a long time Camp Hill resident who never hesitated to help his community. CHEPTO works with the Lion Foundation to assist with this worthy effort.
- **Coin Wars September 9th thru 13th:** Collecting spare change all week in homerooms to Celebrate Earl Besch's birthday. Funds raised will support the needs of students through the Earl Besch Project.

##### **Winning homeroom at each building :**

**Hoover:** PJ Day

**Eisenhower:** Lunch outside with teacher

**Middle School 6th or 7th grade:** backpack pass; **8th grade:** \$5 gift card

**High School:** \$5 gift card

- **Monthly Food Box:** We are going to work on starting in October, delivering a monthly box to the families in need. We will take the "dinner" food out of the backpacks and put in the boxes and deliver boxes on the 3rd Thursday of the month.

- **Thanksgiving Meal:** We secured Thanksgiving meals through Trinity Lutheran Church for the families in the backpack program. They will receive a cooked meal for every family member in the household the Sunday prior to Thanksgiving. They can eat them then or save for Thursday.
- **Summer Boxes:** We partnered with West Shore Baptist Church, Trinity Lutheran Church, Mt. Calvary Episcopal Church and Camp Hill Presbyterian Church to deliver an overflowing box to the families in the program. We delivered lots of nutritional food, toiletries and household products.
- **Volunteers:** We **NEED** volunteer to help with fliers, delivery, packing and anything that comes along. If you are interested, please contact Lynette Pertschi at [pertschi@verizon.net](mailto:pertschi@verizon.net).

### Open Discussion

- Can we give a free activity ticket/free raffle ticket to anyone who has downloaded the boxtop app? YES! Great idea.
- Every family in the backpack program gets tickets to the dance and to enjoy the activities.
- We are still collecting hard copy box tops – so cut them out AND scan your receipt!
- We are still looking for a box top coordinator for Eisenhower (collecting hard copies into groups of 50 to be mailed out).
- Do we have a compiled list of PTO reps? No, not yet.
  - Please send out the meeting minutes to the PTO reps for sharing (to ALL the reps, in the event that there are multiple)
- Melissa Rhen is our coordinator for teacher appreciation week. Thanks!!
- Scholastic - would it be a different display at Hoover vs. Eisenhower? We don't know yet. Probably we need several folks to assist with the program!
- Science Explorers Club: Sept. 18<sup>th</sup> starts – 1<sup>st</sup> session. It is multiple sessions based on the theme.
- Classroom reps: How do you suggest we reach out to other parents? Email your teacher, and they can help get you in touch.
- Girl Scouts plug! Girl Scout service unit is interested in starting a service program at each school. Last year the group had a rock painting event to help replace the rock garden at Hoover outside the K classrooms. Looking to add to the Kindness Rock Garden.
  - Maybe we can have a Rock painting area at Fall Fest!!!
- Do you have a calendar of all activities? We have a digital one through January, for school events and CHEPTO . We will attach it to the minutes and send it out again. Its focused on elementary activities – it includes days closed, events, etc.
- Do you do Parent only activities? Like Parent night at Hops and Vines, etc?

- We have tried to have a parent social in the past but have considered a parent meet up. Maybe they could coordinate a % of the profit to CHEPTO? This would be great!
- Keep it local! Support the community. Maybe Valentine's Day?
- Maybe consider someplace that is BYOB?
- Has PTO ever done a Parent night out event – but for babysitting! Similar to what has been done at the Borough Building in the past? Maybe both a parent night and babysitting on the same night? Great to meet other parents. And low cost – high yield event.
  - Even consider a weekend afternoon event. Before the holidays.
  - Check with the honor society because they need service hours. Sue Smeltzer has contacts for Honor Society and the Key Club at HS, and the volunteer club at the middle school.

**Next PTO meeting will be on November 12<sup>th</sup>, 2019 at 6:30 in Eisenhower Library**

**Free babysitting will be offered**

Respectfully submitted,  
Elizabeth Rairigh  
CHEPTO secretary



# BACK TO SCHOOL

SAVE THE DATES



## SEPTEMBER

**2nd:** SCHOOLS CLOSED (Labor Day)

**3rd:** First CHEPTO meeting (6:30pm @Eisenhower Library)

**19th:** 2 HOUR DELAY (Modified K)

 **21st: Family Fall Fest (6-8pm @Eisenhower)** 



## OCTOBER

**2nd:** Pep Rally Bonfire at Dusk (@Hoover)

**4th:** Homecoming football game (7pm)

**10th:** Hoover/Eisenhower Picture Day!

**14th:** SCHOOLS CLOSED (Columbus Day)



## NOVEMBER

**2nd:** Skating Party (4:30-7pm @ Fountainblu)

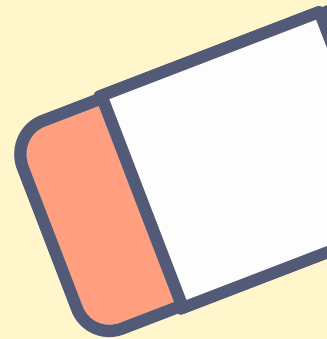
**5th:** SCHOOLS CLOSED

**12th:** CHEPTO meeting (6:30pm @ Eisenhower Library)

**25th:** NO KINDERGARTEN (p/t conferences)

**26th:** EARLY DISMISSAL (No Kindergarten)

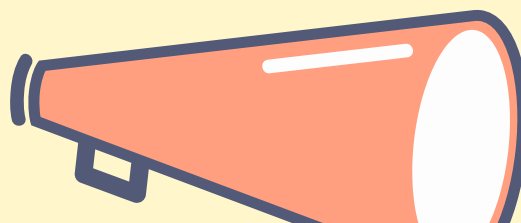
**27th- Dec. 2nd:** SCHOOLS CLOSED (Thanksgiving Break)



WINTER BREAK: DEC 23RD-JAN 1ST



\*FOLLOW CHEPTO (CAMP HILL ELEMENTARY PARENT TEACHER ORGANIZATION) ON FACEBOOK FOR UP TO DATE INFORMATION THROUGHOUT THE SCHOOL YEAR\*



# CHEPTO Treasurer Update – September 3, 2019

**Camp Hill Elementary PTO, INC. EIN# 47-5005339**

**717 Market Street, Suite 293, Lemoyne, PA 17043**

Current Checking Account balance ending in 1601 - **\$32,187.43** (as of 09/02/2019)

PayPal Merchant ID: 8CLGXJF5VUZKW - **\$3.58** (as of 09/02/2019)

Total Balance: **\$32,191.01** (as of 09/02/2019)

Total Deposits (Acct#1601) - **\$3,898.35**

Total Interest earned year to date (Acct#1601) - **\$4.00**

Total Debits– **(\$3,852.94)**

Some items paid for since last meeting:

- Skating Parties Deposit
- DJ for Fall Fest
- New Teacher Flags
- 2019/2020 Teacher Reimbursements

\_\_\_\_\_ 09/03/2019

Erika Kelly CHEPTO, INC. Treasurer

\*\*\*\*All amounts reflected on this report are items that have cleared FNB, in process or pending are not reflected\*\*\*\*



CHEPTO Budget 2019-2020 Rev. 9.2.19

<u>Revenue</u>	<u>Account Code</u>	<u>Budget</u>	
Fall Fest Income	R003	\$3,500	
Box Tops	R002	\$600	
Giant A+ Rewards	R004	\$4,000	
Interest Income	R005	\$5	
Mayfair Income	R006	\$9,500	
Donations (Unrestricted)	R007	\$0	
Buy Out / Parent Donations		\$6,000	
Talent Show (K-8)	R010	\$1,400	
Directories/PTO Web Page	R011	\$0	
<b>Total Revenue</b>		<b>\$25,005</b>	
<b>Expense</b>			
Principal Money	2001	\$400	\$200 each school
Art Frame	1002	\$65	
Assemblies	1004	\$1,500	
Band & Chorus Trip/Party	1006	\$250	
Muffins	1016	\$0	
Field Day	1008	\$150	
Field Trips	1009	\$12,500	
Fifth Grade Celebration	1010	\$200	
Fifth Grade Lock-In	1011	\$350	
Fun Day	1012	\$150	
Honor Our Elders Project	1007	\$200	
Musical	1013	\$500	
PTO Board Discretionary Funds	C002	\$250	
PTO Expenses	C003	\$350	
PTO Quickbooks and Accountant	C004	\$1,000	
PTO Web Page Maint Fee	C005	\$1,000	
Skating Parties	1015	\$650	
Teacher & Staff Appreciation	2003	\$500	
Insurance	2007	\$500	
Teacher Dinners	2004	\$750	
Teacher Room Grants	2005	\$3,300	\$75 per teacher
New Teacher Special Request	2006	\$300	
<b>Total Expense</b>		<b>\$24,865</b>	
Variance		\$140	
Print and Sign			
President	Date		
Secretary	Date		
Treasurer	Date		
Possible additional revenue		<u>Budget</u>	
Five Below / Senators	R008	\$300	
Noodles & Co			
Amazon Smile			